



BLACK FOREST FIRE RESCUE
PROTECTION DISTRICT
MONTHLY REPORT

BFFRPD BOARD OF DIRECTORS & STAFF
NOVEMBER 20TH, 2024

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**BLACK FOREST FIRE RESCUE PROTECTION DISTRICT
BOARD OF DIRECTORS**
11445 Black Forest Road
Colorado Springs, CO 80908
(719) 495-4300



Nate Dowden, Chairman
Kiersten Tarvainen, Vice-Chairman Jack Hinton, Treasurer
Jim Abendschan, Director Chad Behnken, Director

AGENDA
BLACK FOREST FIRE/RESCUE PROTECTION DISTRICT REGULAR BOARD MEETING

11/20/2024

LOCATION: Station 1 Community Room, 11445 Teachout Rd., Colorado Springs, CO 80908 @ 7:00 pm

VIRTUAL LOCATION: <https://us02web.zoom.us/j/84371405737>

1. Meeting called to order.
2. Roll Call.
3. Minutes approved – October 16th Board Meeting, November 2nd Special Meeting, and November 6th, Special Meeting.
4. Executive Session-24-6-402(4)(b), C.R.S. to receive legal advice regarding solicitation for Fire Chief.
5. Financial report – Treasurer Jack Hinton.
6. Department report presented by Department Staff.
7. Old Business: 2025 Budget, Mill Levy, Check Signers, Fire Chief Position Advertisement and Qualifications, Insurance Differential.
8. New Business: Interim Fire and Operations Chief contracts, Presentation by Firefighters, and PPS Joint Fire Academy.
9. Board member reports on workshops/meetings attended.
10. Correspondence.
11. Public comments. Comments will be limited to 3 minutes per person.
12. Announcement of future meeting dates.
13. Adjournment

Subject: _____ Assignee:

Subject: _____ Assignee:

Subject: _____ Assignee:

RECORD OF PROCEEDINGS

**MINUTES OF A REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE
BLACK FOREST FIRE/RESCUE PROTECTION DISTRICT**

The Board of Directors of the Black Forest Fire/Rescue Protection District held a regular board meeting on October 16, 2024, such meeting duly posted for public notice.

A quorum present, the meeting was called to order at 7:00 p.m. by Chair Dowden.
Directors present: N. Dowden/K. Tarvainen/J. Hinton/J. Abendschan (via Zoom)/C. Behnken
Directors absent: None
Also present: R. Dunn/L. Emry/D. Arkowski/fire department personnel and family/community members/Dakota Spence-Zurek, attorney from CEGR Law

Roll Call: All directors were present.

Minutes A motion was made and seconded to approve the board meeting minutes for the September 18, 2024 regular board meeting; upon a vote the motion carried unanimously.

Chair Dowden advised that the agenda would be revised because the board had received a statement from some of the department firefighters, and that matter would be moved to the top of the agenda. Mr. Dowden noted it has been nearly four months since the investigations and paid leaves have begun. The board cannot disclose confidential information that relates to the investigation of employee matters. The board has tried to maintain strict confidentiality, but personnel are hearing information on the local news. The board cannot control what the news media does, and they have used the Open Records Act to obtain information. Some direct questions will be addressed. Asking for clarity on the status of PJ Langmaid, as of 5:30 p.m. on October 10, 2024, Mr. Langmaid is fully separated from the Black Forest Fire Department and no longer an employee of the district.

Regarding the investigation of Deputy Chief Piepenburg, the board is not conducting the investigation; it is being conducted by an unbiased third party and the report was to be presented today and covered at tonight's meeting. However, this morning Mr. Piepenburg notified the board that he has considered his position with the fire department and has elected to resign immediately, which he did this morning. This information amends the agenda and an executive session on Mr. Piepenburg's investigation report will not be needed. The investigation reports are confidential and will not be released. They are not the property of the board, and will remain with the third-party investigator and legal counsel.

The board was questioned regarding the investigation of Captain Michael Torres and the response is that the investigation is still ongoing and no information is available.

Questions were received concerning the process used by the board in selecting an interim fire chief, Josh Bartlett, who is a fire officer with the Colorado Springs FD. Chief Bartlett was chosen to lead BFFD based on his stellar credentials and fire officer certifications. His experience and background with the CSFD made him an excellent choice for this temporary posting. The hiring of a permanent chief is upcoming and anyone may apply. Advertising for the position will be formulated according to Title 32 provisions.

Communications from the board will adhere to the chain of command model, meaning the board will pass information to the chief who will pass information to the department.

Chair Dowden asked to move an executive session up in the agenda. **A motion was made for the board to adjourn into executive session per §24-6-402(4)(b), C.R.S. to receive legal advice on the ongoing investigation from Attorney Spence-Zurek; the motion was seconded; upon a vote the motion carried unanimously.** The board adjourned into the conference room at 7:23 p.m. for the executive session. Present were all five directors, Chief Josh Bartlett, recording secretary Donna Arkowski, and Attorney Spence-Zurek. Per the direction of the attorney, the session was not recorded. The recorder was turned off at 7:26 p.m.

The executive session concluded at 7:55 p.m., with Attorney Spence-Zurek certifying that the five board directors, Chief Bartlett and recording secretary Ms. Arkowski and Attorney Spence-Zurek were present for the entire executive session and the discussion stayed on topic throughout. The board then reconvened in open session and the agenda of the meeting resumed.

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Financial Reports The financial report was provided by Treasurer Hinton with an overview of the balance sheet as of September 30, 2024. Total assets are \$8,926,521 and the budget is at 65% of total expenses. **A motion was made and seconded to approve the financial reports; the motion carried unanimously.**

Operations Report A written report was prepared and given to all directors. A copy is attached to the minutes.

Finance and Administrative – Section Lead Lisa Emry:

- Notable revenues last month were ambulance receipts-\$33,505, tax revenues-\$46,875.
- Expenses – station 2 recliners \$3,500.
- Ladders for the aerial truck - \$13,307.
- Misc. hardware for shop - \$5,553.
- Monthly hours worked – 8,248 (54 hours overtime, 725 hours deployment).

Logistics & Planning – Section Lead Rachel Dunn:

- Station alerting testing soon.
- Fleet management – warranty and general service.
- Working on building out Type 6s.
- Front Range and Seagrave have advised they will not work on the aerial electrical.
- The aerial has electrical problems raising the ladder; Pierce will not work on the apparatus and BFFD cannot find any business who will work on the aerial. Truck has been here 2 years.
- Type 6s due end of November and January.
- Type 3 has been painted.

Training – Chief Josh Bartlett

- 1521.5 hours of training
- Certifications are being surveyed for compliance
- Multiple deployments
- 84 calls in last month
- EDARP participation at 100%

Captain Alvarado Presentation

A FEMA grant was awarded to BFFD on July 8, 2024 for \$198,400, and the district must contribute \$18,036.37. The grant award is for the purchase of SCBA equipment units and board authority is required to place the order and guarantee the matching funds of \$18,036.37. **A motion was made to have the district provide matching funds of \$18,036.37 for the purchase of the SCBA equipment; motion was seconded; motion was carried unanimously.**

Old Business Fire drill ground: Chief Bartlett has identified issues with the condition of the fire drill ground, which has been reviewed by members of the board of directors. Chief Bartlett explained that the NFPA has standards for this area of fire departments, and BFFD is outside these standards at present. Chief Bartlett addressed the MOU between BFFD and Pikes Peak State College to conduct training on the fire drill grounds, which are in need of maintenance. Work is currently in progress with tasks needing completion. Liability insurance coverage is needed for this matter on the part of BFFD and PPSC, and approximately \$20,000 will be needed to bring the fire ground up to standards before January when the fire academy begins. These costs can be shared with other departments who use the grounds. There was consensus that PPSC be advised that the drill ground may not be in acceptable condition in January, and the college should consider another site for the academy. An academy is scheduled to begin in January 2025, and modifications to the training area will be needed to ensure a safe and appropriate fire drill ground.

RB Excavation has been paid \$11,000 to date for drill ground work, in three separate payments, all less than \$5,000 each to avoid alerting the board that Chief Langmaid was exceeding his limit of \$5,000 individual expenditures. RB was also allowed to fuel their vehicles from the BFFD fuel tanks. They currently owe BFFD unfulfilled hours of labor.

The board requested data indicating the square footage of the fire drill ground area and the perimeter of this area. **A motion was made and seconded to approve an expenditure of \$20,000 from account 522.1 for corrective maintenance on the fire drill ground area, recognizing that there is still labor due from RB Excavation and that there will be fuel costs in addition to the \$20,000. A vote was called and the motion carried unanimously.**

Public Comment Chair Dowden moved public comments up in the agenda, inviting comments from

RECORD OF PROCEEDINGS

those who may not want to wait for the board to finish New Business discussions on the agenda. There were questions regarding the length of time the investigations would continue for some personnel. Mr. Dowden stated that the investigator is working very efficiently and it is hoped that the matter will be closed soon. Regarding who the investigator will talk to, the board is not aware of how those decisions are made.

New Business Lt. Brandon Jones queried the board regarding the 2024 wage and leave schedule concerning an insurance differential compensatory amount that was available if a member of the fire department has health insurance from another source. Under this policy, employees may opt in to receive an amount of \$3,797 per year in lieu of insurance. If an employee has full insurance through the department, it costs the district over \$8,600 per year per insured employee. If an employee opts out the district saves money. This differential policy was included in the 2022 and 2023 budgets, but was removed from the 2024 budget. Lt. Jones asked the board to review this. Chair Dowden will review why the differential was removed from the 2024 wage and leave schedule and does not know of or remember any discussion on the matter. The board will investigate this and is amenable to returning this differential into district policy. The chief does not have authority to make this change. Lt. Jones was thanked for bringing this matter forward, and all personnel were encouraged to come forward when they believe they have a legitimate concern.

2025 Budget Chief Bartlett addressed the need for classification of some budget items and the receipt of data from the County. He also noted that training expenditures will be more in line with what the department needs and does, and that more information on the wage structure is needed along with expectations for a permanent fire chief. There was also discussion on understanding employee classifications and pay grades.

Permanent Chief Position The process for hiring a permanent fire chief may be handled in various ways and using differing criteria for identifying qualifications. Considerations for required qualifications and salary expectations depend on the location of the department, department size, certification requirements, and comparisons with other departments. The board will meet in a work session on Saturday, November 2, 2024, from 10 a.m. to 2 p.m. to consider what the qualifications will be for a permanent chief. Mr. Dowden will determine what the legal recommendations are for job posting requirements, notifications, and language.

Indemnification Resolution Resolution 2024-03 was considered, a resolution providing for the indemnification of directors, officers and the employees of the district. This resolution was created to provide appropriate indemnification for Chief Josh Bartlett's position relating to the district interests, acts, and so forth as he represents the Black Forest Fire/Rescue Protection District in his position as interim fire chief. **A motion was made to adopt Resolution 2024-03, a resolution providing for the indemnification of directors, officers and the employees of the district; motion was seconded; a vote was called and the motion carried unanimously.**

Board Member Reports None.

Correspondence Former Fire Chief Bob Harvey has approached BFFD for the purpose of making a presentation on behalf of the Flying Horse North developer who wants to purchase a tender in lieu of providing cisterns within the development.

Treasurer Hinton notified the meeting that former chairman of the board, Ed Bracken, and his wife Nancy, both died unexpectedly in early October.

Future Meetings The next regular board meeting will be November 20, 2024, at 7:00 p.m. The board will hold a work session covering qualifications of a permanent fire chief on November 2, 2024, from 10 am to 2 pm.

Adjournment There being no further business, **upon a motion, second, and vote, the board adjourned at 10:09 p.m.**

Respectfully submitted,

Donna Arkowski
Recording Secretary

RECORD OF PROCEEDINGS

**MINUTES OF A SPECIAL MEETING OF THE
BOARD OF DIRECTORS OF THE
BLACK FOREST FIRE/RESCUE PROTECTION DISTRICT**

The Board of Directors of the Black Forest Fire/Rescue Protection District held a special board meeting on November 2, 2024, such meeting duly posted for public notice.

A quorum present, the meeting was called to order at 2:35 p.m. by Chair Dowden.

Directors present: N. Dowden/K. Tarvainen/J. Hinton/J. Abendschan/C. Behnken
Directors absent: None
Also present: L. Emry/D. Arkowski/fire department personnel and family members/Dakota Spence-Zurek, Legal representative of CEGR Law

Roll Call: All directors were present.

Chair Dowden announced that the board would be convening two executive sessions, the first pursuant to §24-6-402(4)(b), C.R.S. to receive legal advice regarding the findings of an investigation report. Following, a second executive session will be convened, pursuant to §24-6-402(4)(f), C.R.S. to discuss personnel matters pertaining to Training Captain Michael Torres. Regarding the second executive session, Captain Torres does have the ability to request that it be held in public session. Captain Torres agreed to meet in a closed executive session.

A motion was made to adjourn into executive session, pursuant to §24-6-402(4)(b), C.R.S., to receive legal advice regarding the findings of an investigation report; motion was seconded; motion was carried unanimously.

The board adjourned into the first executive session in the conference room at 2:45 p.m. to receive legal advice per §24-6-402(4)(b), C.R.S. Per the request of Attorney Dakota Spence-Zurek, the executive session proceedings were not recorded. The recorder was turned off at 2:46 p.m. with Attorney Spence-Zurek noting that all five directors were in attendance, as well as recording secretary Donna Arkowski, BFFD Chief Josh Bartlett, and Attorney Spence-Zurek. Attorney Linda Glesne also joined the meeting via Zoom at 3:35 p.m. At the conclusion of the executive session, the recorder was turned on at 3:50 p.m. and Attorney Glesne affirmed the session was conducted properly, that all five directors and Chief Bartlett and recording secretary Arkowski were in attendance throughout the session, along with Attorney Spence-Zurek, all attendees stayed on topic, and no actions were taken during the executive session. The board reconvened in open session at 3:54 p.m, announcing that the executive session pursuant to §24-6-402(4)(b), C.R.S. was completed.

The board announced that they would now be adjourning into a second executive session. **A motion was made to adjourn into executive session, pursuant to §24-6-402(4)(f), C.R.S. to discuss personnel matters pertaining to Training Captain Michael Torres; motion was seconded; motion carried unanimously.**

The board adjourned into executive session in the conference room at 4:00 p.m., with Captain Torres and two of his family members joining the five board members, Chief Bartlett, recording secretary Arkowski, and Attorney Spence-Zurek. All were informed that the only recording device to be allowed was that operated by Ms. Arkowski, and all other devices were collected and held outside the meeting room. The executive session began at 4:05 p.m.

The session was interrupted by Attorney Spence-Zurek at 4:37 p.m. who requested that the executive session pursuant to §24-6-402(4)(f), C.R.S. be halted, and that the board reconvene in executive session pursuant to §24-6-402(4)(b) at 4:39 pm to receive legal advice from counsel on specific legal questions. Captain Torres and his two family members were asked to leave the meeting. Per the request of counsel, the recording device was turned off at 4:40 p.m.

The executive session pursuant to §24-6-402(4)(b) was terminated at 5:07 p.m. Attorney Spence-Zurek affirmed that the executive session was conducted in accordance with statute, with all five directors, secretary Arkowski and Attorney Spence-Zurek present throughout the session, that the session was conducted properly and the discussion stayed on topic.

Captain Torres and his family members were invited back into the meeting room at 5:08 p.m. for a continuation of the executive session per §24-6-402(4)(f), an executive session convened for the

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purpose of discussing personnel matters.

Chair Dowden, noting the need for the board to address a solution, declared the executive session at an end and stated the need for all to return to open session. The executive session ended at 5: 18 p.m. After a short break, the board reconvened in open session at 5:24 p.m., announcing that Director Behnken was required to leave the meeting for a previous obligation.

Chair Dowden noted that this special meeting was called to discuss Captain Torres and the need for more guidance for his role as a training captain. Based on all that has been learned from the investigation report, additional guidance is needed for Captain Torres. **A motion was made to return Captain Michael Torres to active status with the condition that Chief Bartlett will need to provide clarity, and if there is performance improvement required, development of a formal action plan outlining steps and measures to ensure expectations are met for a command staff member of our department; motion was seconded. Discussion: Comments made that more is expected from command staff than the behavior found in the investigation; it is unknown if it is appropriate for him to return to duty; a position that has authority over all personnel must behave appropriately at all times; believe that Chief Bartlett would be able to monitor and ensure a modification program; the board is accountable to what was learned in the investigation and must hold command staff to a higher level of accountability; unsure if a PIP would accomplish this. A vote was called: Director Abendschan – no; Director Tarvainen – no; Director Hinton – yes; Chair Dowden – yes. Vote is tied; motion fails.**

Comments from the floor pressed the board to accept more input from all employees on this matter. The board replied that in an investigation of this type, not every member of the organization is included in the discussion. This was handled by a third-party investigation and was out of the hands of the board.

Based on information included in the investigation report, a motion was made recommending termination of Michael Torres; motion was seconded. Discussion: Comments noting that significant time and effort has been invested in the facts of this case and definitive action is needed to close the matter. A vote was taken: Director Abendschan – yes; Director Tarvainen – yes; Director Hinton – no; Chair Dowden – no. Vote is tied; motion fails.

Chair Dowden advised that another special meeting will be called for this matter in search of a resolution. Information for a meeting will be posted on the bffire.org website.

Captain Torres is officially still on paid administrative leave.

Upon a motion, second, and vote, the meeting was adjourned at 5:41 p.m.

Adjournment There being no further business, the board adjourned at 5:41 p.m.

Respectfully submitted,

Donna Arkowski
Recording Secretary

RECORD OF PROCEEDINGS

**MINUTES OF A SPECIAL MEETING OF THE
BOARD OF DIRECTORS OF THE
BLACK FOREST FIRE/RESCUE PROTECTION DISTRICT**

The Board of Directors of the Black Forest Fire/Rescue Protection District held a special board meeting on November 6, 2024, such meeting duly posted for public notice.

A quorum present, the meeting was called to order at 7:00 p.m. by Chair Dowden.

Directors present: N. Dowden/K. Tarvainen/J. Hinton/J. Abendschan/C. Behnken (Zoom)
Directors absent: None
Also present: R. Dunn/L. Emry/D. Arkowski (Zoom)/fire department personnel and family members/Dakota Spence-Zurek, Legal representative of CEGR Law

Roll Call: All directors were present.

Chair Dowden announced that the board would be convening into executive session, pursuant to §24-6-402(4)(b), C.R.S. to receive legal advice regarding legal questions concerning an employee investigation.

A motion was made to adjourn into executive session, pursuant to §24-6-402(4)(b), C.R.S., to receive legal advice regarding legal questions concerning an employee investigation; motion was seconded; motion was carried unanimously.

The board adjourned into executive session in the conference room at 7:19 p.m. to receive legal advice per §24-6-402(4)(b). Per the request of Attorney Dakota Spence-Zurek, the executive session proceedings were not recorded. The recorder was turned off at 7:20 p.m. with Attorney Spence-Zurek noting that all five directors were in attendance, as well as Chief Josh Bartlett, recording secretary Donna Arkowski, and Attorney Spence-Zurek and Attorney Linda Glesne. At the conclusion of the executive session, the recorder was turned on at 8:10 p.m. and Attorney Spence-Zurek affirmed the session was conducted properly, that all five directors and recording secretary Arkowski were in attendance throughout the session, along with Attorneys Spence-Zurek and Glesne, all attendees stayed on topic, and no actions were taken during the executive session. The board reconvened in open session at 8:11 p.m., announcing that the executive session pursuant to §24-6-402(4)(b), C.R.S. was completed.

The board then adjourned into a second executive session concerning the fire chief position. **A motion was made to adjourn into executive session, pursuant to §24-6-402(4)(f), C.R.S. to discuss personnel matters pertaining to the fire chief position; motion was seconded; motion carried unanimously.** The board adjourned into executive session at 8:11 p.m. The recorder was on.

Chief Bartlett apprised the board with information he had gathered surrounding the methods and details to be used for posting the fire chief position. He advised that regarding a salary, a salary range is usually posted and this number may be changed as deemed fit. Salaries of neighboring departments were given for comparison purposes. A window will be used in the position notice. The higher wage will be reflected in the budget. The process will be a national search that allows for internal candidates. Time is of the essence and the board was encouraged to move very quickly with the chief posting.

Attorney Spence-Zurek added that the purpose of this executive session was not solely for deciding on how to post the chief position, but also includes matters that have become apparent within the department that the board members should be aware of. To wit, certifications of some staff members are not up-to-date nor accurate. In the case of inaccurate certifications, some members have been paid at the rate of a certification they did not hold. Some staff members are on notice that there is a deadline to remedy this situation. Some members have been demoted and moved to a correct pay scale. Pending correction of certification questions, some may be reinstated at their original position. Three paramedics had expired PALS certifications, and that has been remedied for all three. One firefighter-EMT was working without a state EMT certification. He was terminated from his FF-EMT position and moved into a wildland technician position. He is planning to challenge the national EMT certification and hoping to be reinstated as an FF-EMT. He is also planning to challenge the national paramedic test. Some members are lacking Colorado certifications, but may be allowed to perform specific job duties if they have those certifications from a different state. The lateral movement of personnel allows this strategy. Those who have out-of-state certifications will be given the opportunity to study and test for Colorado certificates.

The board concluded the executive session and returned to open session at 8:47 p.m., announcing that the executive session had been completed.

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A motion was made to close all pending board authorized investigations; motion was seconded; motion carried unanimously.

A motion was made to terminate Michael Torres effective immediately; motion seconded; motion carried unanimously.

Board action is concluded for this evening. The next board meeting will be November 20, 2024 at 7:00 p.m.

Adjournment Upon a motion, second, and vote, the meeting was adjourned at 8:54 p.m.

Respectfully submitted,

Donna Arkowski
Recording Secretary



Black Forest Fire Rescue Protection District

Balance Sheet
As of October 31, 2024

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000 FNB - Operations Checking	2,413,962
1005 MMDA First National Bank	139,359
1010 FNB - Emergency Reserve	201,146
1015 FNB - Capital Improvement	95,033
1020 FNB - Tabor	178,644
1030 Deployment Ops	307,836
Total Bank Accounts	\$3,335,981
Accounts Receivable	
1200 Accounts Receivable	11,512
Total Accounts Receivable	\$11,512
Other Current Assets	
1204 Property Taxes Receivable	4,969,010
1205 County Taxes Receivable	31,830
Total Other Current Assets	\$5,000,840
Total Current Assets	\$8,348,333
TOTAL ASSETS	\$8,348,333
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	5,121
Total Accounts Payable	\$5,121
Credit Cards	
2010 Divvy Payable	345
Total Credit Cards	\$345
Other Current Liabilities	
2030 Pension Payable-Employee	12,100
2045 Deferred Compensation (457)	288
2055 Federal Tax Payable-Employee	29,734
2056 Accrued Wages	2,053
2081 SITW Payable	7,112
2091 Deferred Property Taxes	4,969,010
Total Other Current Liabilities	\$5,020,297
Total Current Liabilities	\$5,025,764
Total Liabilities	\$5,025,764
Equity	
3000 Beginning Fund Balance	2,185,931

	TOTAL
3001 Tabor Reserve	164,000
Net Income	972,638
Total Equity	\$3,322,568
TOTAL LIABILITIES AND EQUITY	\$8,348,333

**Black Forest Fire/Rescue Protection District
Budget vs. Actuals: Budget_FY24_P&L - FY24 P&L
January - October 2024**

	Total		
	Actual	Budget	% of Budget
Income			
100 Operating Revenues	180,972	195,000	92.81%
200 Non-Operating Revenues	5,738,801	5,772,111	99.42%
Total Income	\$ 5,919,773	\$ 5,967,111	99.21%
Gross Profit	\$ 5,919,773	\$ 5,967,111	99.21%
Expenses			
300 General Finance Branch	267,305	283,174	94.40%
320 Administrative Branch	25,954	32,164	80.69%
340 Total Compensation Branch	2,589,047	3,367,444	76.88%
342 Benefits	665,263	796,152	83.56%
400 General Logistics Branch	17,871	28,896	61.85%
420 Information Technology Branch	43,617	43,873	99.42%
440 Communications Branch	49,812	54,449	91.48%
460 Fleet Services Branch	87,715	117,195	74.84%
480 Facilities Branch	102,457	130,541	78.49%
490 Personal Protective Equipment (PPE) Branch	51,516	93,813	54.91%
500 Operations Branch	79,681	102,458	77.77%
520 Training Branch	58,295	79,550	73.28%
600 General Planning Branch	0	49,106	0.00%
620 Community Risk Branch	2,115	550	384.48%
640 Investigations & Inspections Branch	0	1,777	0.00%
660 Documentation Unit	15,517	20,735	74.83%
680 Capital Procurement Branch	349,850	708,593	49.37%
700 Command Sections	136,876	99,605	137.42%
Uncategorized Expense	10	0	
Total Expenses	\$ 4,542,900	\$ 6,010,075	75.59%
Net Operating Income	\$ 1,376,874	\$ (42,964)	-3204.71%
Other Income			
104 Deployments	26,656	1,061,982	2.51%
Total Other Income	\$ 26,656	\$ 1,061,982	2.51%
Other Expenses			
800 Deployment Program	439,756	1,019,017	43.15%
901 Principal Payments	31,661	0	
902 Interest Payment	12,217	0	
Total Other Expenses	\$ 483,635	\$ 1,019,017	47.46%
Net Other Income	\$ (456,979)	\$ 42,965	-1063.61%
Net Income	\$ 919,894	\$ 1	91989426.00%

Department Report for October 2024

DEPARTMENT SUMMARY

BRIEF OVERVIEW of October 2024

Fire Calls	EMS Calls	Training Hours
5	43	1277.50
Significant Incidents, Events, & Projects		
Wildland Deployment to Teller County		
FEMA Deployment to Hurricane Helene and Hurricane Milton		

FINANCE & ADMINISTRATIVE

Section Lead: Lisa Emry

Accounts Receivable/Payable (Costs)

Notable Revenues this month:

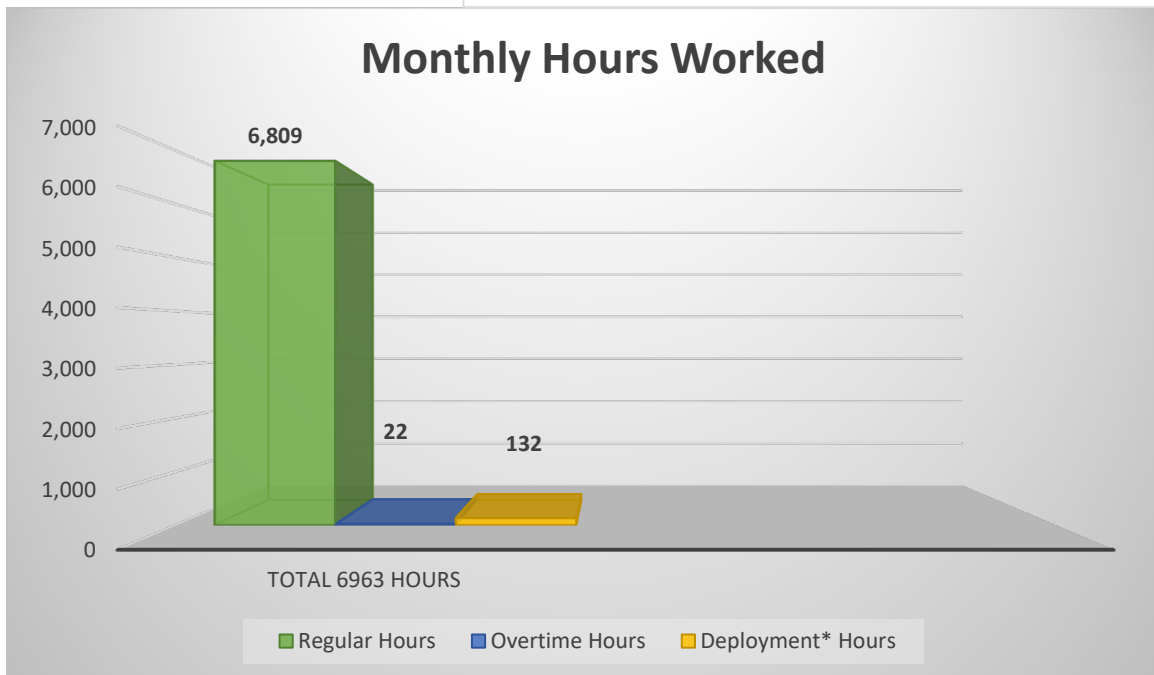
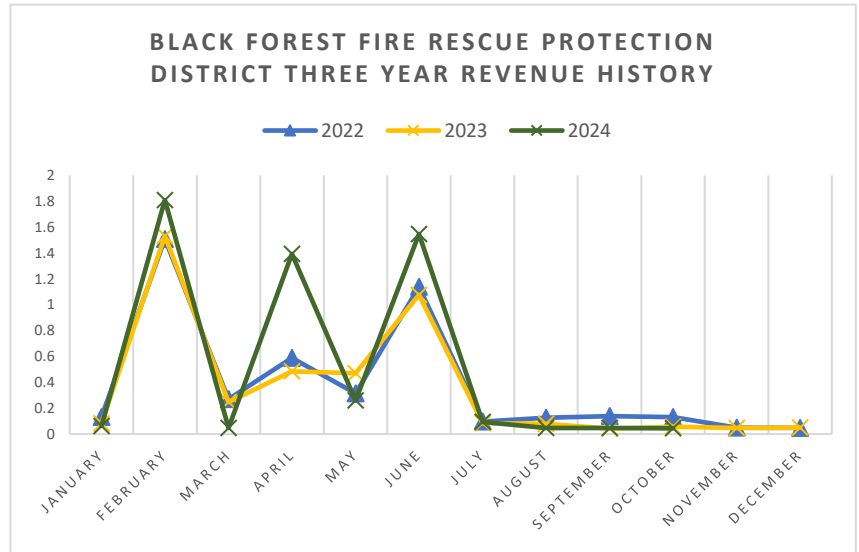
- Ambulance Revenue of \$15,996
- Total Tax Revenue of \$43,922

Notable Expenses this month:

- Tow from Wyoming \$2,187
- Fuel Pump \$1,535
- Post Deployment Repairs \$2,647

Public Affairs/Community Engagement

Time Reporting



* Denotes total deployment and deployment backfill hours

LOGISTICS & PLANNING

Section Lead: Rachel Dunn

Fleet Management (E.V.T. Gavin Smith)

- Command Vehicles – Warranty and general service
- Working on building out the Type 6's – center consoles
- Annual pump testing

Facilities

- Training Grounds – dumpster for clean up
- Annual generator maintenance for both stations
- Station 2 – fixed tile in bathroom
- Station 2 – fixed septic tank

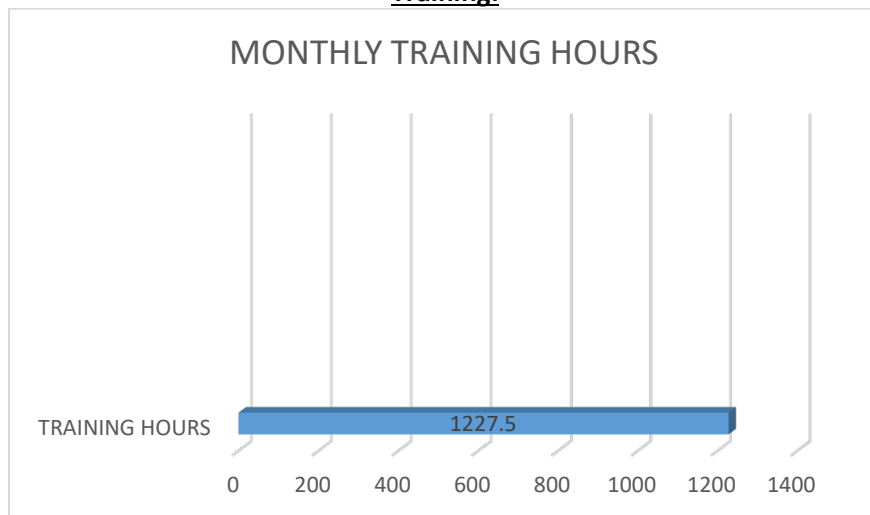
Community Engagement

- Trunk or Treat
- Glow sticks on Halloween

OPERATIONS

Section Lead:

Training:



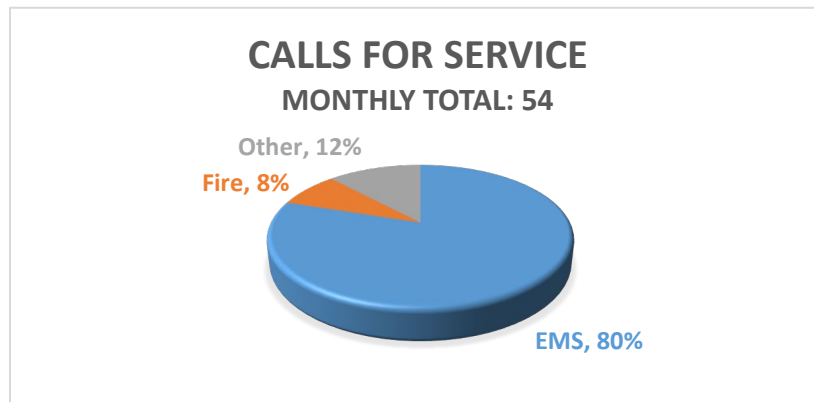
Summary of Significant Events:

- Members working on updating certifications

Daily Operations

Summary of Significant Events:

- Wildland Deployment to Teller County
- FEMA Deployment to aid Hurricane Helene and Hurricane Milton



Community Risk Reduction

Inspections

- EDARP @ 100% participation.
- Two members still in CSFD Plans Review Academy.

Fuels Management (Mitigation)

- Daily fire danger determination continues, and adjustments of signs occurs daily.

BFFRPD is out of FIRE RESTRICTIONS

COMMAND/STRATEGIC SUMMARY

Nothing to report

APPENDIX A
OLD BUSINESS DOCUMENTS

APPENDIX B
NEW BUSINESS DOCUMENTS
